



Youth Volunteer Corps Team Leader Summer 2023

Want to expand your reach and make a positive difference in the lives of youth in KC? Looking for flexibility, autonomy, and creativity in a part-time gig? Want to be an integral part of an international youth service movement?

[Youth Volunteer Corps](#) (YVC) in Kansas City is a youth service program for young people ages 11-18. It is part of an international network dedicated to engaging youth in team-based service experiences that build life and work skills while inspiring a lifetime ethic of service. Our vision is communities defined by compassion, selflessness, and respect for others.

Position Summary: YVC seeks a youth development professional to serve as a team leader for YVC in Kansas City for the 2023 summer program **beginning late May through mid-August**. The team leader works collaboratively with the YVCKC team to supervise youth volunteers at meaningful service-learning projects. Team leaders report to the program director. **YVC in Kansas City is hosted by YVC's international headquarters.** The YVCHQ office is located in a beautifully restored historic home in the Quality Hill District of downtown Kansas City.

Required responsibilities:

Note: This position will office at YVC's national headquarters, but spend a majority of time in the field, at service agencies across the Kansas City metro – **RELIABLE TRANSPORTATION IS REQUIRED!**

- Supervise a group of youth on projects ensuring a safe, educational, fun, and rewarding volunteer experience while acting as a role model. Adhere to YVC's Youth Protection Policy.
- Meet with YVC agency partners to finalize service-learning projects, serve as a liaison between agencies and youth, and facilitate the YVC program model onsite.
- Communicate clearly and effectively with parents/guardians before, during, and after projects about program activities, youth behavior, and schedule changes.
- Collect and complete accurate data of project activities and youth volunteer involvement in a timely manner.
- Help plan and attend a volunteer recognition event at the end of the summer for youth volunteers, parents, agencies, and other community supporters.
- Attend all required YVC training, including the observation of service-learning project before independently supervising projects.
- Attend required check-ins as determined by program director
- Required to lead one Saturday project opportunity per month (2-3hrs)

Minimum Qualifications:

- Be a U.S. citizen or a U.S. permanent resident
- Pass all background checks and adhere to YVC's Youth Protection Policy
- Be available for required schedule commitments:
 - Attend training prior to program launch
 - Supervise at least nine weeks of summer programming in Kansas City
 - Attend weekly staff meetings every Friday at headquarters' location
 - Have basic computer knowledge and data management skills
- Have reliable transportation to and from service project locations

- Have experience volunteering and/or working with youth ages 11 to 18

The Ideal team leader has:

- The ability to communicate with both youth and adults from any background, with an emphasis on relationship building and creating an inclusive environment
- A strong personal ethic of service and familiarity with community's unmet needs and the agencies working to address them
- A knowledge of service-learning, project-based learning, or the ability to create a learning opportunity in any environment
- A sense of urgency driving organization and reliability with resiliency to ambiguity
- An outgoing, independent attitude with a passion and priority for helping youth succeed
- Flexibility in weekend work schedule to meet program and site needs

Compensation:

This is an hourly position. Compensation for this position range between \$15-\$17/hour. ***No benefits***

- Expected summer hours are approximately 30-35 hours per week (7 hours each day from 8:30 a - 3:30 p). Projects will take place Monday through Thursday from 9am – 3pm; *some project time varies*. Team leaders are required to come into the office on Fridays for a staff meeting, data entry, and preparation for the upcoming week of programming.
- Team leaders are required to work one Saturday per month during the summer – Saturday projects are typically 2-3 hrs.
- YVCHQ will provide a weekly timesheet that should be submitted before leaving the office each Friday. Compensation will be paid semi-monthly, following receipt of time sheets.

Please send your resume and cover letter to joinus@yvc.org. Please highlight experience working with youth and why this position is one you desire. Position will be open until filled.

YVC is a proud Equal Employment Opportunity Employer. We value all ethnicities, perspectives, and preferences. YVC thrives on diversity, knowing how much it benefits our employees, our youth, and our communities. We are committed to building and supporting a diverse workforce and encourage people from all backgrounds to apply.