



Youth Volunteer Corps Program Director – Plymouth

Do you love working with youth? Do you have an entrepreneurial spirit but can ask for help when needed? Looking for a flexible part-time gig? YVC is looking for diverse candidates to lead our program in Plymouth!

[Youth Volunteer Corps](#) (YVC) is an international network of youth development programs headquartered in Kansas City, MO. YVC engages youth ages 11 to 18 in team-based service experiences that build life and work skills while inspiring a lifetime ethic of service. Over 300,000 YVC youth volunteers have served over 5 million hours since 1987.

Position Summary: As the program director, you're responsible for leading the YVC program Plymouth. With support from the Kansas City-based YVC Headquarters team, you'll spend your day creating opportunities for youth to serve and lead. Your daily tasks will be setting up service projects with nonprofit agencies and building relationships with schools. You'll connect with current and future youth volunteers about the community needs they want to meet. You'll email parents/guardians, post to social media, and serve alongside youth who are volunteering. The ideal candidate will bring passion for young people, a vision of community change, and a resilient spirit. The program director reports to YVCHQ's Program Impact Manager.

YVCHQ provides training and resources to support these activities. This includes service-learning curriculum, data collection software, icebreaker collections, project ideas, marketing materials, direct support, and more!

Location and Culture: This is a part-time, permanently remote position. You'll receive regular, ongoing support via video meetings, calls, chats, birthday cards, memes, links to funny videos, and from more your Kansas City-based team and peers from the YVC network. The YVC team believes that youth are truth tellers, change makers, and justice seekers.

Primary Responsibilities:

- Plan and supervise service projects for teams of youth at nonprofit agencies throughout Plymouth.
- Recruit youth ages 11-18 to take part in each YVC project.
- Communicate with parents/guardians before, during, and after projects.
- Assist with marketing as needed including social media management and media outreach.
- Track and record accurate participant data.
- Be an active member of the YVC team. Attend required orientations, trainings, evaluations, and meetings with YVC Headquarters and other YVC program directors. Regularly communicate questions, concerns, and accomplishments.
- Be a YVC champion. Model good leadership for youth. Demonstrate buy-in. Set goals and meet them.

Desired outcomes:

- Short-term:
 - Build relationships with nonprofits who will be service-learning partners.
 - Talk to lots and lots and lots of youth, parents/guardians, teachers, coaches, and anyone else who works with young people.
 - Summer 2022: Plan and host 6 week-long service projects in Plymouth.
 - School Year 2021-2022: Plan and host 2-4 service projects/month in Plymouth
- Long-term:
 - Generate community buy-in and support to sustain the program.
 - Build a diverse population of youth who reflect Plymouth and are committed to YVC service.

- Establish YVC as a source of youth development and volunteer service in Plymouth.

Minimum Qualifications:

Note: *YVC program directors are the heartbeat of every YVC program. The one thing they have in common is that they all love youth. There's no such thing as the "perfect" program director. However you identify and whatever your background, please apply if this is a role that would make you excited to come to work every day.*

- Experience working with and has good rapport among youth ages 11 to 18
- Availability for required schedule commitments:
 - Attend training days with YVCHQ
 - Supervise scheduled projects throughout the program year
- Basic computer knowledge, technology, and data management skills
- Ability to reliably travel to projects, meetings, and local commitments
- Excellent written and verbal communication skills with an ability to connect with youth and adults from all backgrounds
- A strong personal ethic of service. Familiarity with community needs and agencies working to address them is a plus
- Good judgement, strategic thinking, creativity, and resilience
- Consistently high level of initiative and comfort with ambiguity
- Be a U.S. citizen or a permanent resident alien
- Pass all background checks and adhere to YVC's Youth Protection Policy

The following qualifications are a bonus but not required:

- An outgoing, independent attitude with a passion and priority for helping youth succeed
- Experience implementing culturally competent youth programming, with an emphasis on relationship building and creating an inclusive environment for underserved populations (including youth with mental illness, youth living with disabilities, refugees, other marginalized populations)
- Experience in education, a knowledge of service-learning/project-based learning, or the ability to create a learning opportunity in any environment
- Experience in management, supervision, or leadership with a strong desire to develop others
- A sense of urgency and a balance between confidence and humility

Compensation: This position is an hourly position with a flexible schedule. This position is part-time, with a flexible, self-directed schedule. Time is split between the summer and school year. School year hours average between 5-10 hours/week divided between 1-2 Saturday projects each month and limited weekday evenings (typically between 4-6pm). Summer hours include week-long projects (typically Monday-Thursday) averaging ~35 hours/week.

Compensation range for this position is \$15-\$20/hour which will be determined based upon experience and perceived job fit. This is paid semi-monthly on the 15th and last day of each month after signed timesheets are submitted for the prior semi-monthly period.

Please send your resume, cover letter, and pay expectations to Sydney Slavin at sslavin@yvc.org with "Plymouth Program Director" in the subject line. Please highlight specific experience and explain why this position is one you desire. Submissions will be reviewed until the position is filled.

Full job description available [here](#).

YVC is a proud Equal Employment Opportunity Employer. We value all ethnicities, perspectives, and

preferences. YVC thrives on diversity, knowing how much it benefits our employees, our youth, and our communities. We are committed to building and supporting a diverse workforce and encourage people from all backgrounds to apply.