Youth Volunteer Corps Team Leader

Do you love working with middle school and high school youth? Looking for flexibility, autonomy, and creativity in a part-time gig? Are you passionate about service? YVC is looking for someone like you!

Youth Volunteer Corps (YVC) is an international network of youth development programs headquartered in Kansas City, MO. YVC engages youth ages 11 to 18 in volunteer opportunities that address community needs and inspire youth for a lifetime commitment to service. Over 300,000 YVC youth volunteers have served over 5 million hours since 1987.

Position Summary: As a team leader for YVC in Columbia, you’ll work directly with young people. With support from the program director, your role is to create opportunities for youth to serve and lead. This looks like supervising youth who are volunteering at service agencies throughout Richland and Lexington Counties. You’ll build relationships with current and future youth volunteers, parents/guardians, schools, and nonprofit organizations. Your job is to inspire youth to serve and support them as they do. The team leader reports to YVC’s program director.

Training for all duties and responsibilities is provided along with resources to support these activities such as service-learning curriculum, data collection software, icebreaker collections, project ideas, marketing materials, direct support, and more.

Location and Culture: This is a part-time, field-based position. You’ll receive regular, ongoing support from the local program director in Columbia, SC, YVCHQ in Kansas City, MO and peers from the YVC network. The YVC team believes that youth are truth tellers, change makers, and justice seekers.

Responsibilities:
- Plan and supervise service projects for teams of youth at nonprofit agencies. Provide a safe, educational, fun, and rewarding volunteer experience.
- Recruit youth ages 11-18 to take part in each YVC project.
- Communicate with parents/guardians before, during, and after projects.
- Track and record accurate participant data.
- Be an active member of the YVC team. Attend required orientations, trainings, evaluations, and meetings. Regularly communicate questions, concerns, and accomplishments.
- Be a YVC champion. Model good leadership for youth. Demonstrate buy-in.

Minimum Qualifications:
- Have experience volunteering and/or working with youth ages 11 to 18
- A flexible schedule and availability to supervise scheduled projects throughout program year (9/1 – 8/31)
- A strong personal ethic of service. Familiarity with community’s unmet needs and the agencies working to address them is a plus.
- Basic computer knowledge, technology, and data management skills
- Ability to reliably travel to projects, meetings, and local commitments Be a U.S. citizen or a U.S. permanent resident
- Pass all background checks and adhere to YVC’s Youth Protection Policy
The ideal team leader has:
- Experience implementing culturally competent youth programming
- Ability to communicate with both youth and adults from any background, with an emphasis on relationship building and creating an inclusive environment
- Knowledge of service-learning, project-based learning, or the ability to create a learning opportunity in any environment
- A sense of urgency and a balance between confidence and humility
- An outgoing, independent attitude with a passion and priority for helping youth succeed
- Ability to lead youth in building/construction projects is a bonus – service projects with a building aspect are a priority for YVC!

Compensation: This is an hourly position with an expectation of ~5-8 hours per week during the school year and up to 30 hours week during the summer. Compensation for this position is $11-12/hour based on experience and position fit.
- Hours of project supervision depend on projects scheduled for the program. Team leaders are expected to arrive at least 30 minutes prior to the project start, stay on site for the duration of the project, and remain until all youth have been pick up by parents/guardians (up to 30 minutes after the project ends). Project hours depend on schedule.
  - YVC aims to host 2-3 Saturday projects/month during the 2020-2021 school year and 4-5 week-long projects during summer 2021.
- Additional non-supervision hours for data entry, project preparation, and team meetings are dependent on the project schedule.
- Compensation will be paid semi-monthly on the 15th and 31st of each month after signed timesheets are submitted for the prior semi-monthly period.

Please send your resume and a cover letter to sslavin@yvc.org with “Columbia SC Team Leader” in the subject line. Please highlight experience working with youth, your availability, and why this position is one you desire.