You are looking for:

- A company culture that supports and encourages its employees to seek out professional development opportunities and will work to facilitate their participation in them
- Coworkers with energy, enthusiasm, and respect for their fellow team members
- A position that functions as an ideal stepping stone to a career in development or other nonprofit work
- An avenue to pay off college debt or future education
- A nonprofit that believes that youth service can change the world

YVC needs someone with:

- The ability to communicate clearly and effectively both verbally and in writing
- A sense of urgency that drives organization, prioritization, and reliability
- A resiliency to changing situations and ambiguity
- The ability to think creatively and strategically to solve problems
- A desire to empower others and leverage their strengths for team success

This full-time, 12-month AmeriCorps VISTA position could be right for you! Strong skills are needed, but experience isn’t required; training and resources will be provided. VISTA members receive professional development and experience, but opportunities for future employment aren’t guaranteed. Multiple positions are available at YVC, and candidates may apply for more than one position.

“The YVC team is a lot of fun... It’s a great environment. I’m excited to go to work every day and I think that’s really special.” – Hannah, previous AmeriCorps VISTA member at YVC

Check out this short video to learn about VISTA service at YVC!

Primary Duties & Responsibilities:

Note: Most work is based from YVC’s office Kansas City, with approximately 10-15 days a year traveling to YVC regional programs.

**Community Outreach**

- Develop and implement plans to introduce, establish, and promote YVC regional programs
- Evaluate the potential to expand existing YVC regional programs
- Communicate regularly with civic leaders, nonprofits, schools, and other key partners

**Program Director Support**

- Help recruit, interview, and hire program directors
- Plan and facilitate orientation and training for program directors
- Support program directors in implementing youth recruitment strategies targeted to schools, parents, youth organizations, and other sources
- Communicate weekly with program directors and provide support, problem solving, and encouragements

**Program Design and Development**

- Coordinate remotely with nonprofit agencies to schedule meaningful service projects for teams of youth
based on community needs, capacity, and demand
• Help design volunteer projects with icebreakers, team builders, service-learning activities and reflection
• Help recruit 10-12 youth ages 11-18 to participate in each week of programming through outreach, presentations, program promotion, and other strategies
• Manage youth registration including online processing, ensuring waiver completion, payment and scholarship monitoring, and parent communication

YVC Mission Advancement and AmeriCorps VISTA Outcomes
• Develop, participate in, and facilitate trainings for network-wide YVC programs
• Develop resources for the YVC network
• Support YVC’s aim to eradicate poverty through VISTA service

Minimum qualifications:
• Be a U.S. citizen or a U.S. permanent resident
• Pass all background checks
• Bachelor’s degree preferred; equivalent experience may be considered
• Experience with Microsoft Office programs (Word, Excel, PowerPoint, Outlook)

AmeriCorps VISTA Member Compensation:
- A living allowance of $472.22 is provided every two weeks.
- Upon completion of 12-month term, CNCS provides a $6,095 Education Award for college loans or future education expenses. Those with no loans or plans for future education may elect to receive a smaller cash stipend of $1,800, in lieu of the Education Award.

Additional AmeriCorps VISTA Member Benefits:
- $200 housing reimbursement at the end of each month
- Up to $150 mileage reimbursement at the end of each month for members who commute <30+ miles from YVCHQ office
- 10 vacation days and 10 sick days
- Professional development opportunities
- Relocation or settling-in allowance (if moving 50+ miles for service)
- Federal student loan forbearance and deferment
- Healthcare, childcare, and other benefits available

Youth Volunteer Corps (YVC) is headquartered in Kansas City, with service programs for young people ages 11-18 in the U.S. and Canada. We create volunteer opportunities to address community needs and to inspire youth for a lifetime commitment to service. Since 1987, YVC has engaged over 300,000 youth volunteers in over 5 million hours of service to their communities – and we want more!

VISTA members begin on predetermined orientation dates
and will be hired approximately 3 weeks prior to their start date.
Upcoming orientation dates are: March 16, April 13, and May 11

Please send your resume and cover letter to Sydney Slavin at sslavin@yvc.org. Please highlight specific experience and explain why this position interests you. Applications will be accepted and reviewed on a rolling basis until candidates are placed.